

2009 National Pike Day Camp Registration Form Instructions

Registration Forms

Pack Coordinator Registration Form (Pack Coordinators Only):
2009_Pack_Coordinator_Registration.pdf

Pack Checklist Form (for Pack Coordinators Only):
2009_Pack_Checklist.pdf

Adult Volunteers (18+) Form:
2009_Adult_Registration_Form.pdf.

Cub Scout, Youth Volunteer (Boy Scout and Non Boy Scout 14+), and Junior Camper Form:
2009_Youth_Registration_Form.pdf

Family Tally Form:
2009_Family_Tally_Sheet.pdf

BSA Annual Health & Medical Record
2009_BSA_Health_Medical_Form.pdf

Completing Adobe Acrobat Forms:

You must use Adobe Acrobat Reader version 8 or latter to open and complete the forms. If you do not have Adobe Acrobat, you can download it free from Adobe at:
<http://get.adobe.com/reader/?promoid=BUIGO>.

You cannot use other readers, as they may not be compatible with the Adobe forms.

To complete a form, just type or select fields highlighted in blue or red. Sections highlighted in red are required fields. On the Family Tally form, some calculations are computed to help you calculate the registration cost. Sometimes these calculations are not computed until you selections are fully entered. To verify that the calculations are all complete please select the calculation button at the bottom of the sheet.

After completing the form, save the form to your computer (please rename the form). If you are registering multiple people, just save each form under a different name (for example, 2009_Youth_Form_MyName.pdf)

Submitting Forms

All family registration documents including registration forms for any and all cub scouts, youth volunteers, adult volunteers and junior campers shall be filled in, printed, signed and assembled into a packet along with a Family Tally Sheet and check or money order made payable to your Pack and submitted to the Pack Coordinator.

Each family shall also submit completed Youth and Adult Registration Forms electronically by e-mail to npdaycamp.registrar@gmail.com or, if preferred, by delivery of CD or other useable digital device. (Do not send Health & Medical Forms electronically.)

To submit the forms electronically, you can either e-mail the saved forms as an attachment to a message addressed to npdaycamp.registrar@gmail.com, or you can click on the SUBMIT button when the form is opened in Adobe Acrobat and follow the instructions.

Note: Both a hard copy and electronic copy of the Youth and Adult Registration Forms need to be received by the NP Day Camp Registrar in order for successful registration. Failure to submit either hard copy or electronic copy will cause the entire unit not to be registered. (Do not submit electronic copies of the Health & Medical Forms).

Pack Coordinator Registration

A Pack Coordinator must be identified and registered with the Day Camp Staff. To register a Pack Coordinator, please complete the Pack Coordinator Registration Form (**2009_Pack_Coordinator_Registration.pdf**), sign and mail the form to the address indicated. Also, e-mail the following information to npdaycamp08@gmail.com: Pack Number, PC's Name, Phone Number, E-mail Address and best way to be contact.

Unit Registration: (Pack Coordinator Only)

The Pack Coordinator shall collect all the family registration forms, Health & Medical forms and family tally forms for each family participating in the Day Camp along with a check made out to the Pack for the correct amount shown on the family tally form. Please have each family's registration packet in the following order: Family Tally, Adult Registration, Youth Volunteer Registration, Cub Scout Registration, Junior Camper Registration, and Health & Medical Forms. For privacy concerns, Health and Medical Forms may be submitted in a labeled, sealed envelope for use only by camp administration.

Pack Coordinators: please complete the Pack Checklist form and assemble the Unit's registration packet in the following order: Unit Check, Pack Checklist, and Family Registration Packets (in same order as Pack Checklist). You can drop off the Unit registration pack to either of the following locations:

(south County)
Stephen Lee
8609 Sassafras Court
Columbia, MD 21046

(north County)
Don Campbell
9902 Postwick Road
Ellicott City, MD 21042

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